

**F. No A-36011/1/2010-Estt.**  
**Government of India**  
**Ministry of Chemical and Fertilizers**  
**Department of Pharmaceuticals**

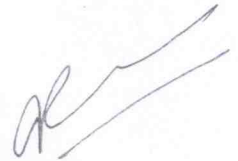
Shastri Bhawan, New Delhi  
Dated 19<sup>th</sup> August, 2016

**OFFICE MEMORANDUM**

**Subject: Delegation of Financial Powers to the Head of Department as per Delegation of Financial Power Rules, 1978.**

In supersession of this Ministry's O.M. of even number dated 13<sup>th</sup> October, 2015 on the above subject, the Heads of Department functioning in term of Rule 13 of DFPRS, 1978 under Department of Pharmaceuticals is hereby delegated the financial power (As per Annexure – I & II enclosed) with immediate effect for incurring contingent and Miscellaneous Expenditure under Schedule V & VI of the Delegation of Financial Power Rules, 1978, till further orders. These power will be exercised by HoD without consulting IFD.

2. The delegation of financial power are subject to general conditions, rules, orders and provisions of Delegation of Financial Power Rules, 1978 and General Financial Rules, 2005 or any other specific orders/ austerity instructions issued by the Government of India/CVC in this regard from time to time. The incurring of expenditure is also subject to fiscal codes, procedures ad within the budgetary allocation for the financial year concerned.
3. This issues with the approval of AS & FA and Secretary.



(S. R. Meena)

Under Secretary to the Govt. of India  
Tel: 23382096

Copy to:-

1. Pay and Accounts Officers, Department of Pharmaceuticals.
2. Shri Atul Kumar Chaudhary, Director
3. All Officers/Sections in the Department of Pharmaceuticals.
- ✓ 4. Director (NIC) for Updating the website
5. Hindi Section for Hindi Version / Office order folder

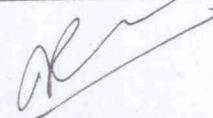
**Government of India**  
**Ministry of Chemical & Fertilizers**  
**Department of Pharmaceuticals**

ANNEXURE - I

**SCHEDULE - V**

**DELEGATION OF POWERS TO HEADS OF DEPARTMENT FOR INCURRING  
CONTINGENT & MISCELLANEOUS EXPENDITURE UNDER SCHEDULE - V  
DELEGATION OF FINANCIAL POWER RULES.**

Sl. No.	Item of Expenditure	Monetary limits now delegated to HoDs	Remarks
1	Bicycle	Full powers	Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule - V of DFPRS.
2	Charges for remittance of treasure	Full power as per DFPRS	Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule - V of DFPRS.
3	(i) Conveyance hire (ii) (For providing transport facilities to State Guests)	(i) Actual conveyance hire charges limited to Rs. 300 per employee per month for local journeys. (ii) Full Powers.	Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule - V of DFPRS.
4	Electric, gas and water charges, cable/DHT charges etc.	Full power	
5	Fixture and furniture, purchase and repairs	Rs. 2,00,000/- per unit/one time against condemnation and for newly created office.	The exercise of this power shall be subject to such conditions and scales as may be prescribed by the Ministry or Works & Housing
6	Freight and demurrage/ wharf age charges	Full powers	Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule - V of DFPRS.
7	Hire of office furniture, electric fans, heaters, coolers, clock and call bells	Full powers	Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule - V of DFPRS.
8	Land	As per DFPRS & specific orders issued by the GOI from time to time	Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule - V of DFPRS.





9	<p>Legal charges.</p> <p>i) Fees to Barristers, Advocates, Pleaders, Arbitrators and Umpires.</p> <p>ii) Other Legal Charge</p>	<p>i) Full powers subject to the provisions of the Ministry of Law &amp; Justice.</p> <p>ii) Full Powers</p>	<p>Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule – V of DFPRS.</p> <p>These powers shall be exercised subject to such orders, the President may issue from time to time.</p> <p><b>Note: Payments in satisfaction of Court decrees o not legal charges but are to be treated as “Miscellaneous Expenditure” to be regulated in accordance with the provisions of Schedule VI. Such payments relating to public work shall, however be treated as works expenditure.</b></p>
10	<p>Motor vehicles:</p> <p>i) Maintenance, up keep and repairs</p>	Full power	
11	Municipal rates and taxes	Full power	Subject to the rules, restrictions or scales mentioned in Column (3) for the items specified in Column (1) of the annexure to Schedule – V of DFPRS.
12	<p>Petty works and repairs.</p> <p>i) Execution of petty and special repairs to Govt. owned buildings including sanitary fittings, water supply &amp; electric installations in such buildings and repairs to such installations.</p> <p>ii) Ordinary repairs to Govt. owned buildings</p> <p>iii) Repairs and alterations to hired and requisitioned buildings</p>	<p>i) Upto Rs. 2,00,000/- in each case</p> <p>ii) Upto Rs. 1,00,000/- in each case</p> <p>iii) Rs. 1,00,000/- per annum non – recurring and Rs. 25,000/- per annum recurring</p>	<p>In exercising these powers, the provisions of General Financial Rules, 2005 shall be observed</p> <p>Column (3) for the items specifies in Column (i) of the annexure to Schedule – V of DFPRS</p>

