NOTICE INVITING TENDER

Subject: Disposal of unserviceable/condemned staff car.

This office intends to dispose of one Staff Car on “as is where is basis”. The details of the Staff Car are given below:

<table>
<thead>
<tr>
<th>Registration No.</th>
<th>Make/Model</th>
<th>Year</th>
</tr>
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<tbody>
<tr>
<td>DL 2CQ4439</td>
<td>Ambassador</td>
<td>2008</td>
</tr>
</tbody>
</table>

The staff car can be inspected on any working day between 11.00AM to 4.00PM.

Interested parties may send their sealed all inclusive quotation in the enclosed preforma, to the undersigned along with earnest money of Rs.10,000/- (Ten thousand only) in the form of demand draft drawn in favour of “PAO’ Department of Pharmaceuticals, payable at New Delhi superscripted as “Quotation for unserviceable/condemned staff car”. Quotations without earnest money will be rejected. The quotations should reach the Under Secretary (ADMN), Department of Pharmaceuticals, Shastri Bhawan, Garaj No19, Ground Floor, New Delhi by 10.10.2018. The quotations will be opened on the next working day at 3.30 PM in this office in the presence of bidders or their representatives who may wish to be present. The tender will be awarded to the Highest Responsive Bidder. However, it may be noted that Department of Pharmaceuticals, has got a reserve price from Airports Authority of India in respect of the said staff car. If the highest responsive bid happens to be less than the reserved price, the bid will not be accepted and Department Pharmaceuticals may call fresh quotations.

The successful bidder will have to remove the vehicle at his own expenses immediately after his quotation is accepted and after making the required payment. He will also have to submit his identity and residential proof, and will be responsible for getting the registration certificate of the staff car transferred in his name at his own cost expeditiously; Department of Pharmaceuticals will not be responsible for any lapse on his part in this regard. The bidders will not be allowed to withdraw their bids, failing which their earnest money will be forfeited and other suitable actions may be taken against him including his blacklisting from participating in future bidding.

Quotations received after the due date/time and without earnest money will not be entertained. Department of Pharmaceuticals reserves the right to accept or reject any/all the quotations received without assigning any reason.
Copy to :-

Director (NIC), Department of Pharmaceuticals- with request to upload the Notice on the website of Department of Pharmaceuticals and CPP Portal.

**Annexure**

**Proforma for submitting quotations:**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Registration No.</th>
<th>Make/Model</th>
<th>Amount Quoted (Rs)(All inclusive)</th>
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(Signature)

Name of bidder:

Address:

Contact Number: