

No. 47011/12/2014-IT (VC)
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi,
Dated the 3rd March, 2015

Subject- Tender for Procurement of video conference equipment's in the Department of Pharmaceuticals - regarding

I am directed to say that this Department intends to procure video conference equipment's in order to equip the chambers of the senior officers as per requirement with the video conferencing facilities. The description of items which may be procured by the Ministry has been detailed in **Annexure-II** against whom the rates are to be quoted in Financial Bid at **Annexure-III**.

2. The Earnest Money Deposit (EMD) of **Rs. 50,000/-** (Rupees Fifty thousand only) in the form of crossed Demand Draft / Bankers cheque drawn in favour of **DDO, Department of Pharmaceuticals, New Delhi** must be submitted in a sealed envelope superscribed with the words "tender for Procurement of video conference equipment's in the Department of Pharmaceuticals" has to be dropped in the Tender Box installed near Garage no. 19, A-wing, Shastri Bhawan, New Delhi latest by 11.00 A.M on 23rd March, 2015 and quotations may be opened on the same day i.e on 23rd March, 2015 in Garage No. 19, A-wing, Shastri Bhawan, New Delhi at 11.30 A.M. in two bids system, (Technical & Financial bids separately).

3. All the documents in supports of eligibility criteria are also to be attached along with Technical bid. The tenderers are advised in their own interest to submit the desired papers / documents with their bids failing which their bids may be declared non-responsive.

4. The Department of Pharmaceuticals reserves the rights to cancel the tender at any time/stage or relax /amend/withdraw any of the terms and conditions contained in the Tender Documents without assigning any reason thereof. Any enquiry, after submission of the bid shall not be entertained. In case of withdrawal of bid, the EMD will stand forfeited. The price will be valid for one year from date of order.

5. The terms and conditions of the tender are enclosed and the Financial Bid is at **Annexure-III**.

6. Complete tender documents may be downloaded from the website of Central Public procurement Portal (<http://eprocure.gov.in/eprocure/app>) and from the Website of the Department <http://pharmaceuticals.gov.in>. Information on any issue of corrigendum related to this tender will also be available on website of Central Public Procurement Portal as also on the website of the Department. Before quoting please visit the site and survey of our existing setup so it should be compatible. Department will not pay any extra amount for any extra items/works.

-sd-

(S.R Meena)

Under Secretary to the Govt. of India
Tel: 011 – 23382096

- Copy to:**
1. NIC, Department of Pharmaceuticals for uploading the same on the website of the Department.
 2. All Ministry/Departments of Government of India located in Delhi/New Delhi.

Technical Requirement:

The technical requirement is as under:-

- (i) Set consisting of Codec, Camera, Two microphone, RF Remote control, HDMI Cable, Power Adopter with specifications as under.-
 - ❖ Full HD 1080 Camera and Codec
 - ❖ Band with support of up to 10 Mbps on IP and 768 on ISDN
 - ❖ Dual Network Interface Ports - LAN & WAN
 - ❖ Internal Recording functionality
 - ❖ Support for annotating in real time video
 - ❖ HDMI output to HDTV
 - ❖ Should connect upto 5 or more sites directly
 - ❖ CMOS camera 10 X optical Zoom, -100 to + 100 Degree Pan and -25 to + 25 Deg. Tilt, 8 Degree Tele and 70 Deg. Wide image angle
 - ❖ Omni directional microphone
- (ii) Multi Conferencing software.
- (iii) Data Solution Software PC Presentation sharing.
- (iv) ISDN Brick KBPS (768) Line).
- (v) Full HD 1080 55" LED TV.

General terms and conditions of the tender

1. If the tenderer is not the OEM, then authorization of OEM for the tender for technical support in installation, commissioning, post commissioning maintenance problems, failures and supply of spares to be submitted from the OEM.
2. The tenderer shall ensure availability of spare and software updates / patches for a period of at least 5 years from the date of installation"
3. The items found with manufacturing defect during warranty period shall be replaced free of cost immediately
4. Rates to be quoted for all the equipment's should be of the same manufacturer to ensure best compatibility and smooth after sales support
5. The rates quoted should be firm and valid for a minimum period of six months from the date of opening of tender.
6. The selected tenderer may be called upon to give demo of their offered system in the Department before acceptance.
7. The Technical specification for the items offered against the items may be furnished in the specific column as called for in Annexure-II.
8. The selected firm may be asked to furnish additional documents, if required by the Department.

Documents to be attached with the tender:

- (i) The Photocopy of the PAN / VAT / Service Tax registration of the firm should be attached.
- (ii) Copy of authorization from the OEM as mentioned in the tender document.

(iii) Compliance / specifications of the items offered as per *Annexure-II*.

Bid Evaluation Criteria:

- The Technical Bid shall be opened at 11.30 A.M on 23rd March, 2015 and the date of opening of financial bid of technically qualified bidders will be intimated later.
- L-1 item will be decided on the basis of rate quoted in respect of total amount quoted for Sl. No.1, 2 and 6 only as mentioned in Financial bid (*Annexure- III*). The Rates for items for Sl. No. 3, 4 & 5 are also to be essentially quoted.
- If the rates of these items are found to be unreasonable, the Department reserves the right to reject the quotes for these items.

General terms and conditions of the Tender:

- ❖ A tender (s) incomplete in any respect is /are liable to be rejected without assigning any reason thereof. The EMD shall also stand forfeited in the event of premature withdrawal of the tenders by any of the tenderers.
- ❖ The Ministry reserves the right to accept or reject any / all quotations without assigning any reason, whatsoever
- ❖ The earnest money of the firm whose quotations are not accepted shall be released without interest. The earnest money of successful bidder will be returned without interest after the firms submits a performance security, as decided by the Ministry. The performance security will remain in the Ministry for a period of one year and will be released after one year on demand by the firm and ensuring satisfactory performance of the items and after sales support by the firm.
- ❖ The no. of items to be procured by the Department may vary.
- ❖ The firms intending to participate in the tender process with their offer of tender are expected and also advised to read to understand fully the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending in their tender, as no change or violation of the aforesaid terms and conditions shall be permissible once the tender is accepted by this Department and shall be required to sign a copy of the tender as a token of having accepted the terms and conditions. The unsuccessful tenderers shall send necessary letter of authorization, etc. to facilitate early refund of the Earnest Money Deposit.
- ❖ All disputes are subject to Delhi Jurisdiction only.

Annexure-I

(Application for Technical Bid)

Sl. No.	List of details and documents required for Technical Bid	Whether details furnished by the firm (YES/NO)
1.	Name of the Firm	
2.	Address with Phone No. & E-mail Address	
3.	PAN/VAT/Service Tax Registration Number	
4.	Whether copy of EMD attached. if so the details be mentioned	
5.	We have accepted all the terms and conditions of the tender notice	

Dated: _____

(Authorized Signatory)

Annexure-II

(Details of specifications regarding specifications of items offered by the firm)

Sl. No.	Items with specifications	Specification of items offered to be mentioned
1.	Codec, Camera, Two microphone, RF Remote control, HDMI Cable, Power Adopter with specifications mentioned in the technical requirement.	
2.	Multi Conferencing Software	
3.	Data Solution Software PC Presentation sharing	
4.	ISDN Brisk KBPS (768) Line	
5.	Installation/testing and commissioning	
6.	Full HD LED TV 55"	

Dated: _____

(Authorized Signatory)

Annexure-III

(Financial Bid)

Name of the Agency/Firms _____

Sl. No.	Items with specifications	Unit Rate (in ₹)	Tax, if applicable
1.	Codec, Camera, Two microphone, RF Remote control, HDMI Cable, Power Adopter with specifications mentioned in the technical requirement.		
2.	Multi Conferencing Software		
3.	Data Solution Software PC Presentation sharing		
4.	ISDN Brisk KBPS (768) Line		
5.	Installation/testing and commissioning		
6.	Full HD LED TV 55"		

Dated: _____

(Authorized Signatory)