

File No. 34011/3/2015-Admn
Government of India
Department of Pharmaceuticals

Shastri Bhawan, New Delhi,
1st June, 2015.

TENDER NOTICE

Subject: - Award of Contract for supply of Cut Flowers, Indoor Plants and Flower Bouquets etc. in the Department of Pharmaceuticals for the financial year 2015-16 Regarding.

Quotations are invited from interested parties for Contract for supply of Cut Flowers, Indoor Plants and Flower Bouquets etc. in the Department of Pharmaceuticals for the financial year 2015-16. The items for which the contract has to be awarded are as under: -

| Sl. No. | Name of Items | Rate |
|---------|-------------------------------------|---------------------|
| 01. | Flower Arrangement (05 Stick) | - |
| 02. | Flower Arrangement (10 Stick) | - |
| 03. | Round Flower Arrangement (40 Stick) | - |
| 04. | Indoor Plants (Big) | Per Plant Per Month |
| 05. | Indoor Plants (Small) | Per Plant Per Month |
| 06. | Flower Bouquet (30 Red/Yellow Rose) | Per Bouquet |
| 07. | Flower Bouquet (20 Red/Yellow Rose) | Per Bouquet |

Tenderer for the said tender should have at least two years relevant experience in any Central Government Department/Organization and the firm should have an annual turnover of Rs.5 lakh or above. The firm applying for the tender must have carried out similar work in Government Departments/Organizations during each of the past two years.

The firm while applying in the tender should deposit an amount Rs.20, 000/- (Rupees Twenty Thousand Only) as EMD in form of DD/Banker's Cheque favouring Pay & Accounts Officer, Department of Pharmaceuticals New Delhi. Quotation without the EMD of Rs.20, 000/- will summarily be rejected.

Bouquet may be required at a short notice at any time including odd hours on any day (including holidays) to be delivered at Shastri Bhawan, New Delhi. The delivery of this must be ensured within one hour of order. No extra charges will be paid for this. In case of non-delivery/supply, bouquet would be purchased from the market at the cost of tenderer and contract liable to be cancelled. Tenderer should have a

shop/office. This may be verified at the option of Department. The Department reserves the right to reject any quotation in whole or in part without assigning any reason thereof.

The offer/tender should be submitted with the following:-

1. Name, Address and Telephone numbers of the Firm;
2. Annual Turnover of the Firm to be supplemented by duly audited Balance sheets of the last three Financial Years;
3. A copy of the PAN Card;
4. Details of Past Experience along-with proof;
5. Name of the Proprietor and his home address;
6. Earnest money of Rs.20, 000/- in the form of DD
7. Rates against each item separately, in the format prescribed above.

The Flowers should be Orchid, Bird of Paradise, Haliconia, Authurium, Zinger, Lilly, Carnation, Astomria, Zeberra, Spider, Mukara, Estoma, Tiger Orchid, Irish Rose and similar other good quality flowers.

The contract would be for a period w.e.f 1st July, 2015 to 31st March, 2016. However, the contract can be terminated at any point of time without assigning any reason if the services are not found satisfactory. It will be solely on the discretion of the Department. Interested parties may submit their rate quotation in a sealed envelope super-scribing "Quotations for supply of Cut Flowers, Indoor Plants and Flower Bouquets etc." addressed to the Under Secretary (Admn), Department of Pharmaceuticals, G-19, Shastri Bhawan, New Delhi by 3.00 P.M on 23rd June, 2015 along with earnest money deposit of Rs.20,000/- (Rupees twenty thousand only) in the form of Demand Draft in favour of Pay & Accounts Officer, Department of Pharmaceuticals.

Quotations without earnest money deposit of Rs.20, 000/- (Rupees Twenty Thousand Only) would be considered unresponsive and rejected. The quotations will be opened on same-day at 4.00 P.M in Room No.G-19, Shastri Bhawan, New Delhi in the presence of tenderers who wish to be present.

Yours faithfully,

Under Secretary to the Government of India.

Copy to: -

01. All the Ministries/Departments of the Government of India.
02. NIC, Department of Pharmaceutical with the request to upload the Tender Notice on the website of the Department.
03. Notice Board